



Healthy Campus & Community Plan - March 2021

Health and safety are a precondition for learning. Our teachers and students can only perform at their best when they feel safe in the environment. This means balancing a serious commitment to increased health precautions and making sure not to unnecessarily create anxiety for our young learners. Launching a school amidst a global pandemic, requires extra attention to cleanliness and safety routines, and a culture of trust, openness and care. While operating in person does not eliminate risk, we believe we have developed a strong health and safety plan below, and that it is the optimal path for our students and for our teachers. The Red Bridge plan for minimizing risk and maximizing learning will be continuously revisited and revised as new data on COVID-19 becomes available. This plan has been developed through collaborative conversations with our teachers, parents, board members and greater community. This plan is based on the requirements outlined by the SFDPH and guidance from the CDC and other medical organizations.

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I. School Building Preparedness

Signage: Our social distancing protocol will be posted in the entrance vestibule to the school. We will post signs outside our entrance door that include “do not enter if experiencing COVID-19 symptoms; maintain a minimum six-foot distance from others; and wear a face covering”, and we will post a copy of the two-page Social Distancing Protocol checklist at the public entrance. In addition, we will post a sign

showing the maximum number of individuals who can be in the school. A copy of this plan will be distributed to all staff, service providers and parents, and extra print copies will be available at the front desk. The plan will also be available online.

Ventilation: While students are in the school space we will keep at least one door open to the outdoors, and two doors when we are able to have a staff member monitoring access (sitting at the front desk). We have confirmed that the ventilation system in our space uses MERV 13 air filters. We have also purchased a Blueair Classic 605 Air Purifier, which can purify 775 sq ft every twelve minutes.

Hand washing & sanitizing: Students and teachers will sanitize or wash their hands upon crossing through any threshold (the front door, side door or bathroom door). Hand sanitizer will be easily accessible at each of these entry points. In addition, reminder signs will be posted at each of these points that also include proper usage illustrations. Students will receive instruction in both the purpose of hand sanitizing and proper use of hand sanitizer, and will be prompted to incorporate this practice into their daily routine.



Hygiene education: Children and staff will be educated about the best measures to prevent the spread of infection generally, including covering one's coughs and sneezes and washing hands frequently.

School cleaning and sanitization: The school space will be cleaned daily by Red Bridge staff, and will have a deep cleaning weekly by professional cleaners. Surfaces and objects that are frequently touched, especially doorknobs, light switches, classroom sink handles, countertops, desks, chairs, cubbies, and playground equipment will be routinely cleaned, sanitized, and disinfected throughout the school day, including during lunch/outdoor play. Stronger cleaning materials will be kept secure and out of reach of children.

Surface and material sanitization: Every student will be given a labeled pouch of school supplies, so that there is no need to share materials. All used tables, manipulatives, and toys will be wiped down and/or disinfected daily. If a toy is put in a child's mouth or otherwise contaminated by body secretions or excretions, it will be put aside to be cleaned by hand while wearing gloves. They will be cleaned first with water and detergent, rinsed, then sanitized with an EPA-registered disinfectant, and air-dried. Any toys that cannot be wiped down will be removed from the school space. Books that students select will be kept in a bin and only returned to the school library after 24 hours.

II. Social Distancing

Facility size & density: The Red Bridge facility is 1,850 square feet. With twelve students each student has approximately 150 sq ft to spread out. The large outdoor park where students will spend significant time each school day will allow for even greater distancing.

Indoor spacing; entrance, egress, and movement within the school: Students will be assigned seating indoors six feet apart from one another or as far apart as practicable during individual work time and during group meetings. We will post signs reminding students to give each other space. There will be no mixing of cohorts because we only are operating a single cohort of up to twelve students.

Stable cohort management: We have capped enrollment at Red Bridge at twelve students for the 2020-2021 school year, while Covid-19 remains a concern. We have two full-time adult teachers and three full-time adult administrators. No additional adults or children will be allowed into our school space during our core school day. Red Bridge administrators that are not needed in the school space at any given time will be encouraged to work from home or remotely.

Drop-off & pick-up: Our pick-up and drop-off procedure will take place outside the school building so that nobody outside of our student + teacher cohort enters the Red Bridge school space. Students will be dropped off at our designated drop-off location on 20th street and walked by a Red Bridge staff member to the front door of the school. Anyone dropping-off or picking up a child on foot is asked to wear a face covering. Staff will remain 6 feet apart from parents and caregivers. Older relatives are discouraged from picking up children, if they are over 60 years old, since they are more at risk for serious illness.

Parent and community events: Back-to-school night, parent conferences, school tours, information sessions, preschool director visits, and any other gathering typically held at school will be conducted virtually over Zoom.

Outdoor time: As much as possible, Red Bridge students will be outdoors for learning, play, lunch and snack. In total, students are currently scheduled to spend 40% of their day outside. All time with specialists will be held outdoors; this includes physical education, music and Friday enrichment.



Lunch: Staff and students will eat lunch outdoors. Staff are required to consume food and beverages outside of the school space. Students will bring their own lunch, and sharing of food or utensils is not allowed.

Bathroom use: Red Bridge bathrooms are single-stall restrooms, and therefore are used by only one child at a time. Markings on the floor, spaced six-feet apart will indicate where students can wait.

III. Health Screening & Illness Response

Health screenings: Red Bridge staff, students, and parents are asked to screen for symptoms at home every day before arriving on campus. Once at school, we will also do a check for each staff member and student. This will include taking each individual's temperature and reviewing a list of symptoms with staff and students' parents. The list of what we will ask about includes:

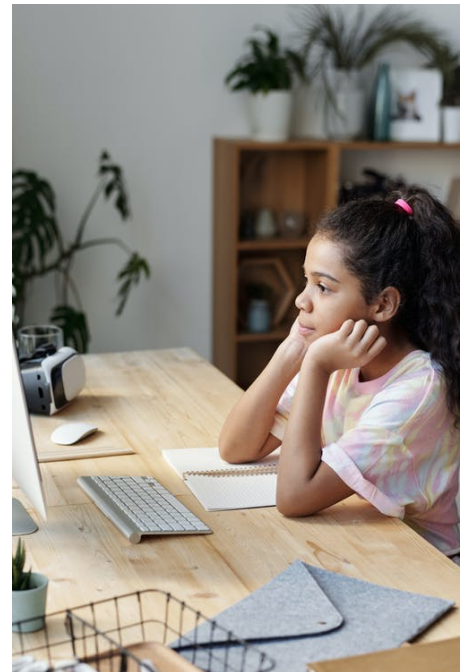
- i. Fever, Chills, or Repeated Shaking/Shivering

- ii. Cough
- iii. Sore Throat
- iv. Shortness of Breath
- v. Difficulty Breathing
- vi. Feeling Unusually Weak or Fatigued
- vii. Loss of Taste or Smell
- viii. Muscle pain
- ix. Headache
- x. Runny or congested nose
- xi. Diarrhea

Anyone with a fever of 100.4 or higher will be asked to return home. Daily temperatures will be recorded along with attendance.

Distance learning plan: Red Bridge has developed a distance learning plan in the event we are not able to operate in person, or that a student is unwilling to return in person. The plan can be found on our website and will be shared with the community prior to the start of school.

Triggers for switching to distance learning: Red Bridge will move to distance learning if an individual who has been in contact with our community 1) tests positive for COVID-19 2) has been in recent (within 14 days) contact with someone who has tested positive for COVID-19, has developed symptoms and has since attended school



Illness contingency plan:

A student or staff member exhibits one or more

1. If symptoms appear at school, we will send home affected student/staff immediately. If symptoms appear at home, we will keep the child or staff member at home.
2. The affected student's family/staff notifies their healthcare provider and

symptoms of
COVID-19,
including a
temperature > 100°



- schedules a COVID test
3. A negative COVID test and/or signed note from the doctor is required to return to campus
 4. In the case of a fever, student must be fever-free for 72 hours before returning to campus; student must be free of all other symptoms for at least 24 hours before returning to campus
 5. If test results are POSITIVE, see scenario 3 below.

Communication

The affected student's family or staff will report symptoms immediately to Red Bridge Head of School and Head of Operations

Red Bridge administrators will follow up with the affected student's family or staff to confirm next steps.

No further communication is needed. School remains open.

A student or staff member comes in close contact with someone who tests positive for COVID-19



1. The affected student/staff stays home
2. The school administration is notified immediately.
3. The affected student/staff notifies their healthcare provider and schedules a COVID test immediately.
4. Red Bridge administrators will determine if it is necessary to move immediately to distance learning for the entire school.
5. The administration will make a sub. plan, as the staff member will be absent until test results are received
6. If the student or staff member continues to be in contact with the positive individual, they must remain in quarantine for 14 days in addition to producing a negative test result for COVID-19 before returning to campus
7. If the student or staff member is not in contact with the individual who has tested positive they can return to campus after producing a negative test result.

Communication

The affected student's family or staff will report information immediately to Red Bridge
Head of School and Head of Operations

The Head of School will notify Red Bridge families and staff via email (maintaining student/staff privacy)

A student or
staff member
tests POSITIVE
for COVID-19



8. The administration is notified immediately
9. The affected student/staff stays home and quarantines
10. All families and staff at Red Bridge quarantine for 14 days after exposure
11. All students and staff must receive a negative COVID test result before returning to campus
12. School is held virtually for a minimum of fourteen days

Communication

The affected student's family or staff will report information immediately to Red Bridge Head of School and Head of Operations

The Head of School will notify families and staff of case, and distance learning plan will be activated (maintaining affected student/staff privacy)

The Head of Operations will reach out to the SFDPH to share information regarding infected individual, assist with contact tracing and to determine next steps.

The Head of Operations will arrange for an Electrostatic Deep Clean of the space before anyone returns.

IV. Community Commitment

Risk Acknowledgment: All parents/caregivers sending their child to Red Bridge in person are required to sign a Risk Acknowledgement Form that will be shared. The signed forms will be kept on file.

Face coverings: Red Bridge staff members are required to wear masks at all times indoors, and outdoors when within six feet of one another or of students. We encourage Red Bridge students to wear masks while indoors. Red Bridge will provide a supply of face masks in both adult and child size that can be distributed as needed, and will be kept by the front entrance.

COVID-19 testing: Red Bridge staff will be tested every two weeks. Within two weeks of the start of school, all staff will be required to present a negative COVID-19 test. We encourage all Red Bridge family members to have a COVID-19 test before September 1, and require at least one representative from each family to be tested. We also request a representative from each family is tested every two weeks after the start of school. Staff or students who travel on an airplane or out of state will be required to present a negative COVID-19 test before returning to the school building. We have put together a list and map of free test sites around San Francisco, and instructions for signing up for a test. We will ensure that all Red Bridge community members (staff and parents) are able to be tested free of charge.

Family & staff compacts/Community health pledge: We are asking each Red Bridge family and staff member to make a commitment to the school community and consider what actions they will take as a family to keep our community safe even while not at school. Families are required to submit their health pledge to the school to keep on file. All Red Bridge staff have collaboratively developed a community health pledge and signed it in agreement.



V. Equity & Responsibility to the Community

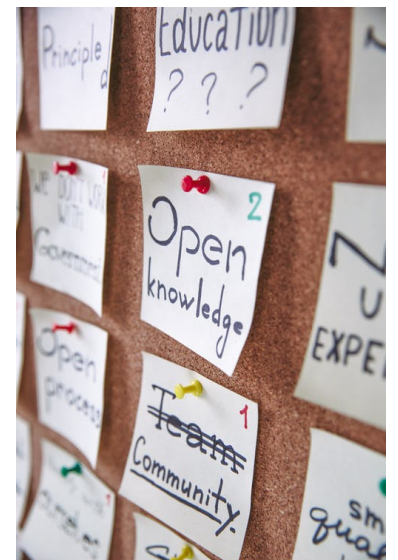
Equal access: All Red Bridge students will be provided with a meaningful learning experience whether in-person or through distance learning, regardless of background or ability. For our students who require support staff, they will be welcome on campus, and allowed to work with our students in accordance with the guidelines outlined in this plan. These support staff are essential workers for our community. In the event that we move to distance learning, we will guarantee all students have access to a computer of their own to work from and an internet connection. To the extent possible, we will make accommodations to create meaningful distance learning experiences for students of all ability levels.

Communication, identification and tracing of contacts, data evaluation: The Red Bridge Head of Operations, Abby Wilkes, will update the San Francisco Department of Public Health if at any time a member of our community tests positive for COVID-19. We will work collaboratively with SFDPH to determine the best course of action, and support with contact tracing, as necessary. We will provide a list of exposed student and staff as well as their contact information. We will immediately inform those exposed individuals as well. In addition, we will work with SFDPH to determine the best course of action for closing and re-opening.

Red Bridge will cooperate with SFDPH data collection efforts to measure and monitor COVID-19 transmission, and evaluate and ensure the effectiveness of infection prevention and control measures. Abby Wilkes, Head of Operations, will be responsible for documenting staff and student illnesses through an online tracking document as well as generally taking attendance, following up on absences, and ensuring compliance by Red Bridge staff and students with the school's required testing protocol. The Head of Operations will communicate when it is safe for a Red Bridge student or staff member to return to campus.

Community input: To increase participation in this plan we have reached out to every Red Bridge family to connect over the phone or over Zoom about their feelings regarding in-person learning this fall, and what their hopes are regarding health and safety. We also have had individual and group discussions with our staff about preferences and hopes for safety routines. We have stayed up-to-date on news stories related to school re-opening and children and COVID-19 safety. We have consulted with community members connected to the medical community regarding best practices. We have involved the Red Bridge board in our safety plans as well.

Staff training and family education: The Red Bridge staff has reviewed the school's health and safety plan, and conducted an audit of the space to ensure compliance. The Red Bridge administration will continue to review the latest information regarding COVID-19 prevention best practices. The administration will relay this



information and any updates to our health & safety plan to staff and families through weekly staff meetings and through parent emails respectively.

VI. Vaccinated Individual Addendum

We consider a vaccinated individual to be someone who has received the full dosage of vaccine + ten days.

In School: Drinking and Eating inside - 10 days after the last Red Bridge FTE has received the second dose of vaccine, all Red Bridge FTE will be permitted to drink and eat inside designated areas of the school. Drinking and eating will be permitted in the office or the front vestibule when no non- FTEs (including children) are present.

Outside of School: Travel - For fully vaccinated individuals (family members or staff) who choose to travel by plane, train or bus it is not necessary to quarantine before returning to school. We do expect that all individuals, regardless of vaccination status, continue to wear appropriate PPE in transit and while interacting with the public indoors and outdoors.

Socializing: If you are interacting with someone who hasn't been vaccinated or aren't sure if they have, we recommend continuing to wear PPE and distance. If you are in a private space exclusively with fully vaccinated individuals wearing PPE and distancing is not our expectation.

Testing: Red Bridge COVID-19 testing guidelines (every other week) will continue until further notice.

Exposure: If you find out you have been in close contact with someone who has tested positive for COVID-19, we ask that you quarantine until you receive a negative test result, and do not display any symptoms for at least 24-72 hours.

COVID Social Commitment: Once a person is vaccinated, the Covid Safety commitment may be amended. We recommend wearing a mask with the public, social distancing when possible, and keeping large gatherings to a minimum. Although vaccines have been proven to be highly effective, there is still information being released about transmission with vaccination.

Recommended Reading:

<https://www.nytimes.com/2021/02/23/opinion/covid-vaccines-transmission.html>

<https://www.theatlantic.com/ideas/archive/2021/02/how-public-health-messaging-backfired/618147/>

Recommended Listening:

<https://podcasts.apple.com/us/podcast/toolkit-safe-or-not-safe/id1504128553?i=1000510137869>

Resources

- [Reopening TK-12 Schools for In-Person, On-Site Instruction Preliminary Guidance for School Year 2020-2021](#) (August 10th, 2020)
- [When someone has suspected or confirmed COVID-19](#)
- [COVID-19 Health Checks at Schools, Childcares, and Programs for Children and Youth](#)
- San Francisco Department of Public Health (SFDPH): SFDPH Schools and Childcare Hub for COVID-19 consultation and guidance (415) 554-2830. Press 1 for COVID-19, then press 6 for Schools Schools-childcaresites@sfdph.org
- [COVID-19 INDUSTRY GUIDANCE: Schools and SchoolBased Programs](#)
- California Department of Education (CDE) [“Stronger Together A Guidebook for the Safe Reopening of California’s Public Schools”](#)
- Centers for Disease Control and Prevention (CDC)
 - [Guidance for Schools and Childcare](#)
 - [American Academy of Pediatrics “COVID-19 Planning Considerations: Guidance for School Re-entry”](#)

Questions? Comments? Suggestions?

To get in touch please email Red Bridge Head of School, Orly Friedman at orly@redbridgesf.org, or call us at 415-364-8376.